

STREET, PARK & PUBLIC BUILDING LIGHTING POLICY

Summary: Lighting requests for Bridgeton City streets, parks and public buildings shall be made to the Business Administrator and will be reviewed by the Bridgeton Police Department and the City Engineer in conjunction with representatives of Atlantic City Electric, when deemed appropriate after the initial reviews.

Policy:

Step One: Mayor, The City Council, Business Administrator, Chief of Police, City Engineer (Engineer) or members of the General Public can submit a request in writing to the Business Administrator.

Step Two: The Business Administrator will forward a copy of the request to the Bridgeton Police Department (BPD) for night time investigation and validation of the request. The BPD reports back with their findings to the Business Administrator.

Step Three: The Business Administrator forwards the findings of the BPD to the Engineer who reviews the BPD findings. The City Engineer will also conduct an investigation of the site of said request to determine if there is adequate lighting using the appropriate meters, etc. If the need is validated by the Bridgeton Police Department or the Engineer, and/or the Business Administrator decides there is reason to proceed, the process will proceed to Step Four. If the need is not validated, the person(s) submitting the request will be advised of the denial and the reasons thereof.

Step Four: The Engineer will meet with Atlantic City Electric to review the request. Both parties evaluate spacing and types of existing lighting in the field. An improvement plan is developed from the meeting and utilized in making a recommendation to the Business Administrator. Feasibility issues including cost, utility conflicts, etc. will also be considered and may result in a recommendation against installation.

Step Five: The request is reviewed by the Council at a Council Meeting and voted on at a public meeting.

Step Six: Requests that are approved by the City Council by resolution are discussed with Atlantic City Electric and a final plan is developed and the work order is authorized. The time frame for installation is estimated by Atlantic City Electric.

Step Seven: The Engineer follows up with Atlantic City Electric Public Affairs manager midway through estimated schedule to confirm completion on schedule.